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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

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DATE: 22 July 1955

FROM : C/Plans and Policy Staff

SUBJECT: Weekly Activity Report No. 29

1. Clandestine Services General Plan - Cold War 1958

Three meetings were held during this period to consider ways and means of correlating support planning with operational planning within the framework of the Clandestine Services General Plan - Cold War. On 15 July the Clandestine Services Planning Board Support Committee met to consider the format for a draft Annex C to the General Plan. The meeting resulted in wide areas of disagreement between members of the Committee concerning the task that had been given to its Chairman regarding the nature of Annex C as a planning document. The Chairman indicated that PPC desired a substantive document which would identify all the limiting factors that affect the capacity of the Agency to support the plan. This document was to be prepared before any of the support components had an opportunity to learn what the specific operational objectives for each country were to be. It was the general consensus of the Committee members that PPC was attempting to introduce support planning elements far too early in the planning cycle, and that if Annex C were in fact needed at all, it should simply be a directive which would prescribe the method for correlating operational and support planning. It was the decision of the Chairman that the Support Committee, notwithstanding these views, should produce a document along the lines requested by PPC.

On 20 July a second meeting of CSPB Support Committee was called at the personal request of the DP/S. At this meeting the Chief, Cold War Planning Division, PPC, described the timing of the planning system and explained the changes which had been introduced with respect to the preparation of the Country Appendices. It was at this meeting that general agreement was reached that there would be support annexes to each country appendix and for each support component of the Agency where such an annex was appropriate. It was further concluded that the Support Committee would reexamine the latest draft of the format for the Country Appendices with particular reference to Section 3 - Support. In order to make suitable provision in this document for the correlation of operational and support planning at the country level, the principle was established that the chiefs of the support components, namely the Director of Training, the Director of Personnel, etc., were in the final analysis responsible for the development and preparation of their respective support annexes.

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SUBJECT: Weekly Activity Report No. 29

~~SECRET~~
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As a result of these meetings, it was agreed that each member of the Support Committee would complete his review of the format to the Country Appendix and prepare written comments to the Chairman by 1700 hours 25 July. At 1600 hours, 26 July, the Committee will convene to consider the Chairman's composite recommendation to PPC on the changes to Section 3 of the format. The results of this meeting will be expressed to the Clandestine Services Planning Board at a meeting on 27 July at which final approval to the format for the Country Appendices is expected. Subsequent to this action the Committee members agreed to draft their respective sections of Annex C Support to the General Plan - Cold War along the lines requested by PPC even though the consensus of the Committee is that (a) Annex C is not a meaningful document and (b) will have little, if any, effect upon the Clandestine Services planning system.

2. Agency Participation in the Program of Instruction at the Air War College

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On 18 July Colonel Chalfant of the Air War College visited the Agency to brief Mr. [] both of OCI, on substantive and administrative details pertaining to their agreement to present lectures in October at the College on the subjects of Southeast Asia and Latin America respectively. The administrative arrangements affecting the travel of these individuals will be made directly between the Deputy Commandant for Administration and the speakers.

3. DD/I Training Liaison Officers Meeting

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On 19 July at the DD/I Training Liaison Officers meeting, [], the new Chief of the Reading Improvement Branch, outlined the current and projected program of activities of the Branch, describing the courses and services available to the Agency, including reporting on the status of the French and Russian reading improvement courses. [], Chief of the Intelligence School, announced the continuing availability of the Intelligence Briefing Course and requested the degree of interest in terms of student participation in the course. In the discussion on this matter, some interest was expressed in the development of a course in conference techniques as an adjunct to the Intelligence Briefing Course. The group was informed that the Chief, Basic School, had given some thought to the possibility of using [] for such a course and that OTR had the potential capability of offering it should there be sufficient requirements.

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[] made a similar presentation with respect to the Intelligence Writing Course and explained the difference between it and Professor [] course in the Basic School.

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[] of the Basic School described the treatment given by OTR of elements comprising the American thesis. He pointed out that student demand for attention to this subject had caused the school to give increased coverage of the subject in the BOC. OTR requested a copy of the manual on this subject used by the Basic School as recommended reading for this portion of the course.

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4. Survey of Non-OTR Conducted Training

On 13 July the Director of Training, the Chief, Management Staff, and Mr. [] of this Staff discussed the [] training activities as an initial target to survey in order to determine what responsibilities the Director of Training should have for these activities. A copy of the report of I&R Plans, DD/P, was obtained, analyzed, and will be used as a guide between OTR and Management Staff representatives for the conduct of the survey. The Management Staff member will obtain a firm date for the actual field inspection of []

5. Accomplishments and Objectives Narratives for the Budget for FY 56-57

All statements received by the Staff from the School and Staff Chiefs of OTR have been reviewed and prepared for inclusion in the budget presentation. Coordination has been completed with all School and Staff Chiefs except Chief, JOT, and the A&E Staff whose copy requires some slight review. These will be presented for review by the Director of Training on 22 July prior to transmittal to the Budget and Fiscal Officer.

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